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Dear Unit II/III Employee,

On behalf of the Association of Supervisory and Administrative School Personnel (ASASP), we would like to congratulate you on your new position with the Prince George's County School System (PGCPS)! The start of your new position can be very exciting. As you begin to map out your career path, you will find that PGCPS provides many opportunities for growth.

ASASP was founded over 30 years ago to provide representation to all administrative and supervisory personnel in the Prince George's County school system. This is an exciting Union with a great deal of potential and its strength and effectiveness will increase with every person who joins. And we take pride in doing so! ASASP negotiates some of the best contracts in the country and we strive to improve our efforts every negotiation period. We would like to invite you to help us continue building and expanding a professional organization of which you can be proud and depend on.

You will find our ASASP Membership Form and Sick Leave Bank Donation Form on our website, asasp.org, under the "Join ASASP" tab. If you would like to join ASASP, please complete the attached Membership Application and forward it to the ASASP office via email or fax (both can be found at the top of this letter). Membership dues are 1% of your annual salary divided by the number of pay periods in the year. As our Sick Leave Bank is a member only benefit, you would need to join the Union to enroll in our Sick Leave Bank. Sick Leave Bank enrollment is available during the first thirty days of your appointment. Three days (24 hours) will be deducted from your sick leave balance when you enroll and every July 1st, unless we receive written notification that you would like to withdraw your enrollment. If you are unsure about enrolling in the Sick Leave Bank within your first 30 days, you are welcome to enroll during our yearly enrollment period of July 1st-October 1st.

If you are transferring from another Union within the county (PGCEA, Local 2250 or SEIU400), you will still need to complete our Membership Form and Sick Leave Bank Donation Form. Neither Union membership nor Sick Leave Bank enrollment transfer from one Union to another.

If you have any questions about ASASP, please do not hesitate to call our office at 301-925-7047. Once again, we extend best wishes for success in your new job.

ASASP Staff:

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AFL-CIO, Local 109

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